

TURRAMURRA PUBLIC SCHOOL INFORMATION

School Facilities/Amenities

Email: turrumurra-p.school@det.nsw.edu.au

Website: www.turrumurra-p.schools.nsw.edu.au

Phone: 9983 9455 & 9983 9464

Fax: 9983 9337

SCHOOL HOURS

Classes commence 9:10am

Recess 11:10-11:25am

Lunch 1:00-1:55pm

Dismissal

Grade 3 to 6 3:10pm

Grades 1 and 2 3:05pm

Kindergarten 2:30pm (Term 1)

3:05 pm (Terms 2, 3 & 4)

PLAYGROUND SUPERVISION

In the morning the school playground is supervised by teachers from 8.40 am. Parents are requested not to send their child to school before this time.

Parents/children are not permitted to enter classrooms before classes begin, and are expected to leave the school grounds promptly at the end of the school day.

SCHOOL DISMISSAL

Dismissal times - 3:05pm for Years K-2

3:10pm for Years 3-6

Kindergarten children are dismissed at 2:30pm - first half of Term 1 and then at 3:05pm in Terms 2, 3 and 4.

Teacher/Office should be notified if you are unable to pick up your child on time or if arrangements for travelling home have changed.

SCHOOL BANKING

The Commonwealth Bank Student Banking Program is designed to encourage children to develop the habit of regular saving.

Banking day is Monday.

New account applications are available from Commonwealth Bank or the School Office.

HEALTH SERVICES

The Northern Sydney and Central Coast Area Health Service offer free Health and Dental checks for children in Kindergarten to Year 6.

You can access the Dental Service by appointment:

Phone No: 8877 5288 or 1300 789 404 - Monday to Friday.

You will require your Medicare Card.

You can access the Health Service by appointment:

St Ives School Health Office

St Ives Early Childhood Centre

St Ives Shopping Village

St Ives NSW 2075

Phone No: 9988 4999 - Monday to Friday.

CHARITIES

Our school supports Stewart House.

We raise money through the sale of “Dolphins” and various fun events and the collection of used clothing.

RELIGIOUS INSTRUCTION

Each week the children receive religious instruction by visiting teachers and clergy. Special combined services are held at Easter and Christmas.

Religious Instruction is not compulsory.

Administration

SCHOOL NEWSLETTER

Our newsletter is sent home every Tuesday with the youngest child from each family. The newsletter details upcoming events as well as recognising student and school achievements. The newsletter is a primary means of communication with parents and the school community. Advertising is limited to community-based, non-profit organisations.

IMMUNISATION

It is a requirement by law that children entering school should be immunised against childhood diseases, as they will be coming into contact with many other children and an infection can spread easily.

Immunisation Certificates must be shown at time of enrolment.

Please check with your doctor or the Council Clinics for details.

ESSENTIAL INFORMATION

When children are enrolled at our school all parents are requested to complete an Essential Information Form, providing us with telephone numbers where they can be contacted in case of an emergency.

The school should be notified immediately, of any change of address, home telephone/mobile number or emergency contacts.

LATE ARRIVAL / LEAVE EARLY PASSES

All students must report to the Office if late to school to record time of arrival and obtain a "Late Arrival Note" to be presented to the class teacher.

Parents who need to pick up their child early during school hours for appointments **must report to the Office** to obtain a "Leave Early Note" for notation in the class roll.

SENDING MONEY TO SCHOOL

Requests for money are usually at the beginning of term when a term invoice is issued for all excursions, shows or class materials for that term.

Money brought to school should be in a sealed envelope with the child's name and class and handed to the class teacher or taken to the Office.

TRANSFER TO ANOTHER SCHOOL

Prior to a student leaving the school please advise the Office of the final date of attendance and obtain a "Transfer Certificate" if transferring to another NSW State school.

Before departure, items of school property should be returned e.g., library books, band instruments. Settlement of outstanding accounts is appreciated.

EXCURSIONS/VISITING ARTISTS

Excursions play an important part in the total educational development of a child by enabling him/her to participate in first-hand experiences related to areas of work being studied at school. Teachers plan excursions that are educationally worthwhile and relevant to the class work. Parents are informed in writing of the purpose of the excursion and other relevant details. A signed consent form must be returned to the school. School uniform (including hat) is to be worn unless otherwise advised. Parent participation on excursions may be requested.

The school also arranges performances by a variety of visiting artists. The Department of School Education and Training approves these performances.

All costs for visiting artists and excursions are invoiced at the beginning of each term.

REPORTING TO PARENTS

Measurement of each student's learning progress is an integral part of the teaching and learning process. This measurement is done by a variety of methods such as tests, check lists, samples of work, anecdotal records, essays and observation. Attitude to work, diligence and assignments contribute to the assessment.

The results are formally reported to parents each half-year by a written report. These reports are designed to indicate the student's strengths and weaknesses, and to promote a greater understanding of the student's personal and social development.

Turrumurra Public School implements the D.E.T. School based student reporting software.

BASIC SKILLS TESTING

Each year, Year 3 and Year 5 are involved in the Basic Skills Testing Program. The results are collated state-wide. The Department of School Education and Training conducts the Basic Skills Tests.

Children sit for tests in aspects of Literacy and Numeracy as well as a separate test on Writing. Parents receive a report rating their child's performance.

PARENT-TEACHER MEETINGS

Members of staff are interested in each child and welcome discussion with you regarding your child throughout the year.

To save you time and inconvenience and to ensure class teachers are available, please make an appointment through the Office or by writing a note to the class teacher.

Meetings, by appointment, should be confined to non-teaching times.

Formal K-6 Parent-Teacher Meetings are held at the end of Term 1.

ANNUAL SCHOOL REPORT

Each year a report on the school's activities, achievements and development is prepared for the Department of School Education and Training and the School Community.

The report outlines achievements and outcomes for the year as well as establishing targets for the following year. A copy of this report is sent home to every family.

The school's Annual Financial Statement is also available.

ROAD SAFETY

Parents can assist by reminding their children to observe traffic rules at all times. School rules for good behaviour apply when going to and from school.

Children who have to cross Kissing Point Road should do so at the school crossing which is supervised before and after school by the Crossing Guard.

Traffic lights must be strictly obeyed. If lights are not working children should wait for adult assistance.

Bicycles

A student will need to:

- be 10 years old
- have parental consent
- wear an approved helmet

Parents must accept responsibility for their child riding to and from school. The school cannot accept responsibility for the safety of bicycles at school.

Bicycles must not be ridden in school grounds. Students must walk with their bicycles in the school grounds.

CARS IN SCHOOL GROUNDS

For safety reasons parents are not permitted to drive in or park in school grounds **at any time**.

A supervised “Kiss and Drop” zone operates in Satterley Avenue in the morning and afternoon.

Please do not park in Bus Zone or across neighbours’ driveways and observe the “No Parking” and “No Standing” signs.

PARKING

People with disabilities may approach the school Principal for permission to park in the school grounds. This approval needs to be obtained prior to entering the school grounds for safety reasons. The upper car park, Kissing Point Road end, is the school’s major access for deliveries and hence is a very busy zone.

SCHOOL BUS INFORMATION

School buses are operated by Shorelink.

P.O. Box 138, Mt Ku-ring-gai NSW 2080 Tel: 9457 8888

T-cards (Bus Passes)

A T-card for free bus travel is issued on application to any pupil in Kindergarten, Year 1 or Year 2. Experience has shown that the majority of Kindergarten children lack experience in travelling alone on buses and so we recommend that a parent or an older sibling accompany them for at least a term. Students in Years 3 to 6 meeting the criteria for a T-card may apply.

Presently, the criteria are that the child lives outside a radius of 1.6km from the school, or 2.3km by the most practical walking route to the nearest school gate.

Application forms are available from the Office.

A teacher supervises children who use afternoon school buses until departure.

Lost T-cards

Contact the school bus operator (Shorelink – 9457 8888) for the current procedure and cost involved.

Lost Property on Bus

If belongings are left/lost on the bus, parents will need to contact the bus company office.

SCHOOL UNIFORM

The wearing of school uniform is compulsory. We ask parents to ensure that children wear their school uniforms and take a pride in their appearance.

All items of clothing should be clearly marked with your child’s name.

Boys

- Ice blue shirt
- Grey shorts or long pants (in winter)
- Black shoes (black, brown or navy sandals in summer) - NO THONGS
- Teal jumper
- Yellow Legionnaire cap/yellow broadbrim hat
- Grey socks

Girls – Summer

- Aqua check dress with yellow tab at neck/aqua culottes worn with Aqua Blouse
- White socks, Black shoes (black, brown or navy sandals) - NO THONGS
- Teal hat / Yellow Legionnaire cap
- Hair ribbons – matching

Girls – Winter

- Teal tunic / Teal long pants
- Aqua blouse
- White socks or black tights or stockings – not sheer (socks are not worn over stockings)
- Black shoes
- Teal jumper

Teal tracksuit pants may be worn on cold days (boys and girls)

SPORTS UNIFORM

Girls & Boys

- School aqua polo shirt
- Black shorts
- Teal tracksuit pants
- White socks
- Black or white sport shoes

Other necessary or useful items for children to have for use at school include:

- A painting apron/smock/shirt
- A Library bag

SCHOOL UNIFORM STOCKISTS

The Uniform Shop - new and used items.

UNIFORM SHOP

The Uniform Shop is located in the Chisholm Block of the school, near the Library, and operates each Wednesday morning from 8.30 am.

Good quality used uniforms are also available at very reasonable prices.

YELLOW RAINCOATS

Parents are encouraged to purchase yellow raincoats and hats so that children are more easily seen on rainy days.

LOST PROPERTY

Found items are held in accessible 'Lost Property Boxes' in the Upper and Lower playground areas. Please label all items clearly with your child's name.

Daily/Class Organisation

ABSENCES

All children are expected to bring a note explaining their absence from school.

Children are not allowed to go home unaccompanied during school hours.

A written request for a parent or authorised agent to collect the child from the classroom or playground should be sent to school in the morning.

The school should be notified and a medical certificate provided, if children are to be away for a prolonged period (3 days or more).

SICK CHILDREN

If your child is not well enough to attend school you should telephone the Office by 9:00am so that the teacher can be notified of his/her absence.

Should your child become ill during the day the School Administration Officer/Teacher will contact you.

In emergencies immediate medical attention will be sought. Please ensure that the school is always notified of any changes to your contact details.

ASSEMBLIES

Assemblies are led by students and provide opportunities for children to display their work and to speak in public. Classes, Bands, Choirs or Dance groups may perform special items.

Kindergarten, Year 1 and Year 2 assemblies are held every second Monday.

Years 3-6 assemblies are held every second Monday.

Whole school (K-6) assemblies are held on alternate Mondays.

Assemblies are held in the school hall and parents are welcome to attend.

CLASS ORGANISATION

Mixed ability classes have been formed from Kindergarten to Year 6.

Where it is considered appropriate, ability groups are formed within classes to cater for individual needs and interests. Additional individualised attention is given with the assistance of the Support Teacher, ESL Teacher and parent helpers.

HOMEWORK

The Department of School Education and Training supports the concept of homework for students of all ages.

In Kindergarten this will tend to be done by providing informal optional experiences.

Children will always engage in activities in the home which are valuable learning experiences and which relate to schoolwork.

Within that context, some deliberately structured activities set by the teacher will be designed to compliment schoolwork (e.g. reading books, collecting items).

From Year 1 as schooling becomes more structured and as the specific needs of individual children are more clearly identified the teacher will establish formal homework programs appropriate to need.

Details of the type and amount of homework that may be given for each grade will be made available at the beginning of the year. Generally, Years 1 to 6 will have homework each Monday to Thursday inclusive.

MUSIC

Music is a special feature at Turrumurra Public School.

The Band Program provides for children in Years 3-6 with the provision of Senior Band, Intermediate Band and Junior Band. Three Stage and Jazz Bands have also been formed.

There are recorder groups, choirs, and a structured music program with a specialist teacher K-6. Regular performances are given in and outside the school.

TEXTBOOKS

Textbooks required will be available for purchase through the school. This ensures that every child has the required material at the time it is needed. Details will be provided at the beginning of the year.

PARENTAL INVOLVEMENT

At Turrumurra Public School we recognise the partnership between the home and the school in educating our students. We believe that our parents can bring many skills and expertise to contribute to the quality of education at our school. Each year parents participate in many school programs, such as:

- Being a Class Parent
- Assisting class programs such as Reading and Maths tasks
- Participating in craft, music, art, sport and excursions
- Volunteering for various committees and special school events

All provide ways for parents to assist in and gain information about the education of their children. Each class has "Class Parents" - parents who act as liaisons between the teacher and other parents – this is a very important role in our school. From time to time you may be contacted by your child's "Class Parents" with a request for your help and support with a special school activity. Class Parents meet once a term with the Principal to discuss school planning and to develop a strong partnership in our students' learning.