

# TURRAMURRA PUBLIC SCHOOL

## P & C Association

### Minutes of Meeting

3<sup>rd</sup> March 2009

AGENDA ITEM		COMMENT	ACTION
1.	Meeting Opened	7.32pm	
	Attendance	Ros McCallan, Archie Johnston, Anne Kenyon, Melinda Williams, Andrew deVries, Judy Giacometti, Anton Reisch, Vivienne Reiner, Michael Chanell, Julie Grant, Joanne Pallas, Jane Street, Jason Smylie, Michelle Eyre, Jude D'Silva, Audrey Fan, Tim Copping, Joanne Donovan, Terese Lee, Mandy Sibbald	
2.	Apologies	Geeta Field, Craig Rich	
3.	Acceptance of Minutes from Previous Meeting	Archie suggested draft of minutes from 2008 AGM to be put on web. Will be available shortly.	
3a.	Business Arising from the Previous Meeting	None	
4.	Correspondence	Archie received an email from Ros requesting approval 2009 P&C Fees. Archie noted there would be no rise in the Contribution Fund fees for 2009. He also received further correspondence from Vivienne Reiner which will be referred to in his report.	
5.	President's Report Archie Johnston	A P&C Constitution (drafted by Andrew deVries & Archie) was passed around. A Background Guide to P&C was also circulated. The reason for these was to help people understand how P&C should work. Archie requested for them to be tabled and let them sit until next meeting. Questions to be emailed to Archie before next meeting. Sustainability sub-committee topic to be addressed in Item 7. Federal government grants – huge opportunity and need to move quickly. Ros to talk about this in her report. P&C Executive Committee had met and discussed a possible fundraising schedule to be talked about in general business.	
6.	Principal's Report Ros McCallan	Good start to year – classes very settled. Lots of very happy kids. Ros welcomed Melinda Williams – new Assistant Principal to her first P&C meeting. TAFE are back at TPS working on three more covered picnic tables being completed outside kindie rooms. Next project for them will be access door and veranda from staffroom onto old basketball court to improve access. The painting of K-2 going well. Video conferencing up and running – the students are enjoying the new smartboard technology. We were planning a 'show and tell' session of the whiteboard for this meeting but it was felt the agenda was already too long. However we will do this at a later date. Terms 1 & 2 District STLA numeracy officer working mainly with students across stage two targeting numeracy skills. She's at TPS 1-2 days a week. Class Parents Meeting held earlier today – it was good to see a lot of new faces. We welcome Karen Pirrie as the class parent co-ordinator. One of the upcoming school highlights will be the Walkathon at beginning of Term 2 - hoping for good weather. Moved from term 3. Students will be given their sponsorship forms to fill in over holidays. Funds will go to more interactive whiteboards. This is a school direction, it is an effective tool for teaching and learning. Staff are very keen to be involved with this technology.	

		<p>The pressing priority currently is the government funding grants (BER) - the deadline is 16<sup>th</sup> March. This meeting has been well timed for school and community discussion, golden opportunity, Details of BER are all downloadable on DET intranet. A huge job with consultation needed with asset management, school education director and community in a tight time frame. There are clear guidelines on what we can and can't spend the money on. There are two sep categories and together TPS is eligible to ask for project funding for up to \$3.2million. For example; you cannot request funding for more technology items or air conditioning. The first priority will be for schools putting requesting new libraries but TPS can't do that because our library is 'above code'. Our hall is considered 'code' so we could look at extension of this to be revamped using the increasing enrolment numbers to support this. They have to have a community link showing accessibility to community. The next part is refurbishing existing facilities. e.g. brand new toilet blocks which would link well with the 2008 strategic planning work. Also the total refurbishment of K-2 playground would be appropriate use of funds as well as putting in ramp access. In National Pride category it states COLAs are acceptable which also links to Strategic Planning Area</p> <p>Ros has had discussion with school staff and will liaise with asset management who are coming out tomorrow and hopefully provide further advise. Ros emphasised how invaluable the recent work of the Strategic planning group had been in determining TPS projects. COLA would take up the \$200k given the size of the work – would take the heat (literally) out of some of the Year 3 &amp; 4 classrooms. Includes lighting and sound as well. Also be a valuable outdoor assembly area/entertaining area. TPS Staff like this idea and I know the community are keen to see this happen.</p> <p>In terms of the bigger money – electrical upgrade – cost \$300k. Would set us up well to add extras in the future for the improved needs for student learning.</p> <p>Also talked about a total refurbishment of all the toilets – tiling, cisterns, dual flush.</p> <p>Also K-2 playground – keen to put in soft fall material, landscaping. Good seating suitable for reading groups and safe for students.</p> <p>Also looked at revamping office/administration area because it is significantly under code. Would mean extending the office building and putting in disabled access. Steps a major issue, as well as space.</p> <p>Staff were also keen to explore extending the hall.</p> <p>Archie stressed the importance of getting the application correct. Encouraged the P&amp;C to provide comments of support. Ros welcomed this. Also to get quotes from other organisations that use the school e.g. KPSC &amp; local church.</p> <p>Andrew DeVries suggested using Strategic Planning Committee's plan to pick from. This was agreed on as the school's direction.</p> <p>Archie suggested submitting a set of projects that are linked. He said they look for other benefits – a justification clause.</p> <p>Michael Chanell asked re science expanding/labs – Ros said her understanding was we can't purchase hardware items but you could refurbish rooms.</p> <p>Jane Street suggested if you get the Multi-purpose court &amp; hall extended then you'll need new toilets – chicken and egg.</p> <p>Ros said projects have to be completed in 18 months.</p> <p>Julie Grant asked re traffic flashing lights, Ros had received verbal confirmation but nothing official in writing. Not a BER project.</p> <p>Archie concluded that P&amp;C are committed to supporting TPS when needed. Ros asked if there was any opposition to K-2 playground, new toilets, electrical upgrade, hall renovations if possible and new COLA. No voices in dissent. All were in agreement. Ros stated she would email Archie the school's projects and support statements prior to forwarding the application for P&amp;C final input.</p>	
7.	<b>Treasurer's Report</b>	2008 Accounts have been audited. Not a lot is going on yet 'cause start of year. A number of expenditure committed for 2009: P&C	

	Andrew DeVries	has \$50k currently. \$40k committed on P&C Insurance, TAFE tables etc so \$10k will be left. Andrew urged smaller fundraisers this year more frequently. Also looked at last year's activities and spotlighted most financially successful. Easy to organise and inexpensive. Judy Giacometti asked how much last year came from parent contributions? Last year \$24k came from P&C Contributions.	
8.	<b>Re-structure/re-instatement of a sustainability sub-committee</b>	<p>Vivienne Reiner presented her proposal to begin a restructured sustainability committee. She stressed the importance of a separate sustainability committee but agreed there was a need to go back to drawing board and start again. Vivienne claimed that there was support in the school community to have a sustainability group. Heaps of great things they can be done to help add to the school – talk of a veggie patch, talked of the success of Stephanie Alexander, world environment day, clean up the school day, recycling bins, energy audit.</p> <p>Vivienne was asked how do you contribute to the P&amp;C? She suggested one meeting a month – look into projects, research grants, bring top 3 to P&amp;C, and not waste P&amp;C time with the details. Archie said noted that P&amp;C needs to be non-political – providing support to school. There are issues re environment around school in which P&amp;C can have an input. However the school has the final decision.</p> <p>With regard to the school buildings it is valuable to look at things in new ways so P&amp;C can advise the school but they can't push it too far because they can't tell the school what to do.</p> <p>Concern was expressed at the wording in the aims of the proposal “to ensure the School incorporates environmental best practice ...” – this is not P&amp;C's role. P&amp;C can have a view but cannot interfere with the management of the curriculum of the school. All in agreement.</p> <p>Andrew pointed out that there seemed no apparent need for the sustainability to have its own separate money.</p> <p>Archie suggested the proposal should be left – clarify the details and then re-present it at the next meeting.</p> <p>Keen to get a structure before it is voted on in the next meeting.</p> <p>Comments to be emailed to P&amp;C secretary to be forwarded to Vivienne before next meeting.</p>	
9.	<b>Band Report</b> Geeta Field	<p>The band program has been restructured this year. We have four Concert Bands and one Jazz Band due to the increase in student numbers in the program. The Concert Bands are Performance Band (Year 6), Senior Band (Year 5), Intermediate Band (Year 4) &amp; Junior Band (Year 3) and the one Jazz Band (year 5 &amp; 6). The new structure is working very well and each band has all the correct instruments.</p> <p>The Band Committee has had their first meeting for the year and is getting ready for another exciting year. We will be passing information through e-mails and by putting Band News on the TPS web site.</p> <p>Web Band News - Band news becomes Web Band News when all the names, places and sensitive issues are excluded from the normal News letter. We are adding our standard forms on the web site.</p> <p>Band Camp Committee is working hard, getting ready for our Annual Band Camp on the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> of March 2009.</p>	
10.	<b>Canteen Report</b> Jo Pallas	<p>Fundraising – Term 1</p> <p>Grandparents Day lunch - In newsletter next week</p> <p>Easter – Colouring competitions, hot cross buns, Easter raffle (3 baskets)</p> <p>New products – Calippo Ice Blocks – 80c</p> <p>Accounts – In the black – we will continue to fundraise to ensure canteen is available for students and staff at TPS.</p>	

		Slushies are still on the menu – they’ve been checked and approved by canteen association.	
<b>11.</b>	<b>Uniform Shop Report</b> Jason Smylie	New Uniform Shop has opened. Cheque to be made out to P&C to pay school back for the refurbishments. Clare Croll and Fung (Kevin’s mother) have come on board. Only new product is black band pants. VOLUNTEERS NEEDED FOR UNIFORM SHOP URGENTLY	
<b>12.</b>	<b>General Business</b> Grounds Report	Craig’s Grounds Report – tba Mandy discussed the Year Allocation Functions for 2009. KINDERGARTEN – 2009 Kindie Orientation & 2010 Tea & Tissues YEAR 1 – Grandparents Day YEAR 2 – Walkathon YEAR 3 – Father’s Day Breakfast YEAR 4 – Disco/Family Night YEAR 5 – Year 6 Farewell YEAR 6 – Mother’s Day Also a Trivia Night will be held late May, early June. Suggestions were given for sunscreen fundraisers & family photos. Karen Pirrie put her hand up to be Class Parent Liaison Jude D’Silva asked if McDonalds had been approached by the school for sponsorship. It was explained that this had been looked into previously and deemed not appropriate. Jude suggested Swing Ball for Parents.	
<b>13.</b>	<b>New Business</b>	Tim Copping asked why \$20 computer fee only, why not a science fee as well, why can’t we also have a specialist science teacher? Tim expressed his support of the computer teacher. Ros explained the number of factors in the decision and pointed out that the computer course was overwhelmingly supported by the community. It was decided to continue this year so class sizes could be kept smaller. Science could always be considered in the future. Judy D’Silva asked why the fees come in bits – is there a way of making it less bitty? Ros explained that they are attempting to help improve this. Judy made comment that Term 2 has a public holiday so students don’t start at school till Wednesday 29 <sup>th</sup> April. Ros explained; Monday 27 <sup>th</sup> gazetted holiday, Tuesday 28 <sup>th</sup> is the staff development day and students return Wednesday 29 <sup>th</sup> April.	
<b>14.</b>	<b>Next Meeting</b>	Tuesday 5 <sup>th</sup> May	
<b>15.</b>	<b>Meeting Closed</b>	9.11pm	