

# TURRAMURRA PUBLIC SCHOOL

## P & C Association

### Minutes of Meeting

13 February 2008

AGENDA ITEM		COMMENT	ACTION
1.	Meeting Opened	7:35pm	
	Attendance	Ros McCallan, Anne Kenyon, Sharon Casey, Archie Johnston, Mandy Sibbald, Tim Copping, Karen Ayling, Katie Herbert, Kim White, Bonita Johns, Nicola Brough, Jason Smylie, Julie Long, Julie Thiele, Karina Richter, Jo De, Fiona O'Byrne, Kathryn Aubourg, David Tarbotton, Emma Slade, Toni Vandyke, Jenny Ross, Rory Sturgis, Michele Oosthuizen, Audrey Fan, Soudabeh Moula, Janeen Lynch, Garth Gum Gee, John McKinnon	
2.	Apologies	Penny Sturgis, Lin Groundwater, Mary Hill	
3.	Acceptance of Minutes from Previous Meeting	Propose to accept : Mandy Sibbald Seconded : Julie Thiele Passed	
3a.	Business Arising from the Previous Meeting	Nil	
4.	Incoming Correspondence	Nil	
4a.	Outgoing Correspondence	Nil	
5.	REPORTS: President Anne Kenyon	<p>I am really looking forward to a happy and successful year as President of TPS P&amp;C.</p> <p>Last year our major fundraising focus was met - to raise money to pay for all the school classrooms to be refurbished – i.e. fresh paint, carpet &amp; pinboards. This year will see the completion of this massive task with the Kindergarten classrooms, 6R &amp; the new music room happening in the Term1 holidays. Then it will be complete!</p> <p>As mentioned in the newsletter, the P&amp;C Executive Committee met with Ros in late 2007, (this committee comprises of myself, our two Vice Presidents Archie Johnston &amp; Mandy Sibbald, our Secretary Kim White &amp; Treasurer Karen Ayling) and after much negotiations we agreed that the parents at TPS would foot the bill for the specialist computer classes, thereby allowing the much needed extra class. We also agreed not to raise the P&amp;C Fees for 2008 so they continue to be \$90 for one child and &amp;180 for two more children.</p> <p>TPS Website is up and running – it's always a work in progress. Permission letters for children's photos to be used on the website will go out soon.</p> <p>With regard to the fundraising structure, it's been decided that this will continue in a similar vein to last year, with each year being given one major school event to organise. This organization will be led by the Class Parents of that year. I would like to take this opportunity to ask that everybody considers putting their hand up when they can help – you've heard me say it before but it's still true – earn brownie points with your kids and have some fun too!</p> <p>And finally I would welcome any suggestions from the TPS community as to what they feel we, the P&amp;C, could be putting our efforts into in 2008 to support and improve the brilliant work being</p>	

		done at the school for our children.	
6.	Principal Ros McCallan	<p><b>2008 Classes</b> We have started 2008 with 19 classes across K-6. Brief outline of numbers and how 18 classes is our entitlement (5 students short of 19 classes!) Sincere thanks to the P&amp;C Executive for supporting the concept of using an over establishment teacher (our RFF and PT components), this has meant the P&amp;C are supporting a specialist computer teacher. Brief outline of the considerations behind the class formation/structures. The process employed for class composition.</p> <p><b>2008 Staffing</b> Who is who as outlined in the communication note to parents given out on Friday 1/2/08. New AP position will be selected through merit selection. Panel has formed; advert has been written and submitted to staffing to process. We have a very cohesive staff, we will be building on that in 2008. We continually review care and balance. It's all about the students – the whole child, learning and well being and it's also about the staff – their morale, their EQ effects learning outcomes.</p> <p><b>Educational priority areas for 2008</b></p> <ul style="list-style-type: none"> <li>• Literacy &amp; numeracy</li> <li>• Leadership</li> <li>• Curriculum differentiation strategies/systems</li> </ul> <p>Teaching and learning is the main game! So we will be enhancing strong linkages with THS, developing stronger tracking systems and identification systems, continuing to build on our 07 professional learning in the area of curriculum differentiation and gifted and talented education – integrating whole school approaches, connecting classrooms and focusing on pedagogy matching the needs of our students.</p> <p><b>Major projects for semester one</b></p> <ul style="list-style-type: none"> <li>• More covered seating</li> <li>• One staffroom</li> <li>• Completion of water tank project</li> <li>• Maintenance to block G (OOSH)</li> <li>• Setting up 'new classrooms'</li> </ul> <p><b>Matters for discussion</b> All classes starting at 9:05am</p>	Agreed that all classes K-6 should commence at 9:05am.
7.	Treasurer Karen Ayling	See attached accounts.	Detail P&C's role as precursor to sending out term invoices.
8.	Band Sharon Casey	<p>TPS Band has begun the year very positively with all bands commencing rehearsals either last week, or in Junior Band's case, this week. This year there are 155 band members involved in the program and 6 bands in total. There is a new format for the concert bands this year, with students auditioning for positions in a Performance Concert Band and the Senior Concert Band. Junior Band is at full capacity with 50 members and Mr Rowland has sadly had to ask people to return next year to join the band program. There is also a Year 4 Jazz Band, Year 5 Jazz Band, and Year 6 Stage Band.</p>	Parent roster for band camp to come out next week.

		<p>This year's Band Camp is being held at a new venue and planning is well underway with the camp being held on Friday 7<sup>th</sup> March, beginning at school, through 'til Sunday 9<sup>th</sup> March at Crusaders Galston.</p> <p>Mandy and I are looking forward to jointly co-ordinating the Band Committee this year, and watching the talented students perform at various venues.</p>																					
9.	<p><b>Classroom Refurbishment</b></p> <p>Katie Herbert</p>	<p>On approval from P&amp;C President, we have booked contractors for Block C (Kindy) as follows:</p> <table border="0"> <tr> <td>Paint</td> <td>Dasol</td> <td>\$6480</td> <td>12<sup>th</sup> – 20<sup>th</sup> April</td> </tr> <tr> <td>Blinds</td> <td>Karland</td> <td>\$4200</td> <td>24<sup>th</sup> April</td> </tr> <tr> <td>Pinboards</td> <td>Take Notice</td> <td>\$7657.75</td> <td>21<sup>st</sup> – 24<sup>th</sup> April</td> </tr> <tr> <td>Vinyl</td> <td>Floors Plus</td> <td>\$3725</td> <td>21<sup>st</sup> – 23<sup>rd</sup> April</td> </tr> <tr> <td>Carpet</td> <td>Godfrey Hirst</td> <td>\$3001.12</td> <td>24<sup>th</sup> April</td> </tr> </table> <p>TOTAL: \$25,063.87 +GST</p> <p>We'll need some help with opening up and locking up over the holidays due to some of the committee being away.</p> <p>The working bee will be on Friday 11<sup>th</sup> April, we will notify teachers and class parents/kindy mums in due course.</p> <p>Glynis Neeves will be producing a job list for the GA of little jobs to be done prior to this date.</p> <p><b>OPERABLE WALL</b></p> <p>Decision made that the school will organise a clean up and maintenance of the existing wall.</p> <p><b>OUTSTANDING ROOMS</b></p> <p>We are happy to also organise the renovation of 6R but depending on contractors, this may or may not be possible in the next holidays, we'll see what we can organise.</p> <p>Approx costs are \$6,850 +GST, but we are still waiting for final quotes to come through. This includes paint, blinds and pinboards only.</p> <p>Expenditure approved.</p>	Paint	Dasol	\$6480	12 <sup>th</sup> – 20 <sup>th</sup> April	Blinds	Karland	\$4200	24 <sup>th</sup> April	Pinboards	Take Notice	\$7657.75	21 <sup>st</sup> – 24 <sup>th</sup> April	Vinyl	Floors Plus	\$3725	21 <sup>st</sup> – 23 <sup>rd</sup> April	Carpet	Godfrey Hirst	\$3001.12	24 <sup>th</sup> April	<p>Agree to pay for 6R room renovation project.</p>
Paint	Dasol	\$6480	12 <sup>th</sup> – 20 <sup>th</sup> April																				
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10.	<p><b>Canteen</b></p> <p>Lin Groundwater</p>	<p>The beginning of the TPS Canteen year started earlier than usual. During the second week of January the Canteen renovations began and what a difference they made. It looks so new and so big! Compton Lynch and his team did a wonderful job. We have dealt with the general upgrade of the Canteen as well as dealing with the issues to bring the Canteen in line with Health regulations and OH&amp;S guidelines. We are looking forward to our annual inspection this year having addressed all issues commented on during previous inspections. Eg. hot water at the hand basin with a mixer tap.</p> <p>We have only a few items to finish now. These are:</p> <ul style="list-style-type: none"> <li>• the paint work for which we have had a quote of \$1,200 plus GST. We hope to achieve this during the next school holidays.</li> <li>• the serving area, which is still the old laminate, to be replaced with Caesar Stone</li> <li>• finally update the small storage area in the Canteen.</li> </ul> <p>The Canteen Committee and the volunteers of the TPS Canteen have worked very hard to bring this renovation to fruition. Jenny Bowden and I would like to thank them all sincerely for their efforts and belief in this worthwhile project.</p> <p>As with every other year, it is an extra busy time in the beginning, with organising rosters, re-stocking the Canteen and preparing ourselves for the onslaught of meal deals and fundraising activities. Jenny Bowden, our wonderful Canteen Manager, has been able to fill</p>	<p>Agree In principal to pay for repainting of canteen but P&amp;C presently not in a position to fund paint job. This issue should be raised at next P&amp;C meeting as funds already allocated elsewhere. RM to approach TAFE re possible help.</p>																				

		<p>all Wednesday, Thursday and Friday volunteers. This year we have put on an extra volunteer on a Friday, due to the increase in demand for our “fabulous food”. This is now our third year of operating the Canteen without the injection of additional P&amp;C funds. What a great achievement and endorsement of the improvements we have made.</p> <p>We haven’t changed the Term I Canteen Menu much from last term. We have added a couple of new drinks and deleted others that were not working. Our Butter Chicken and Lavash wraps are very popular. The children of TPS love sushi, so Sushi Fridays will continue this term. Some of our prices have increased due to the inevitable supplier increases.</p> <p>Our Fundraising efforts and Meal Deals have also started with a bang. We are having a fabulous Valentine’s Day Morning Tea of cupcakes with chocolate hearts on top. We are also having at least one Meal Deal this term.</p> <p>For Easter we will again be running an Easter Raffle, a Colouring-In Competition, Easter Bun Fundraiser and an Easter Bun Morning Tea for the kids. To end the term we will of course be having our sausage sizzle. It is shaping up to be a busy first term and we are looking forward to another great year.</p> <p>Again our immediate aims this year are to provide a healthy, fun and popular food service for the children and staff at TPS as well as promoting a sense of community within the school.</p> <ul style="list-style-type: none"> <li>Request for P&amp;C to pay for \$1200 paint job to be completed in the next school holidays.</li> </ul>	
11.	<b>Grounds</b> Craig Rich	<p>Re-turfing from last year doing well on oval. By the end of the year the oval may need re-doing.</p> <p>The project for the coming months would be garden construction in infants area &amp; the spreading of mulch along with more planting and the establishment of the outdoor education area along the corridor next to the covered walkway.</p> <p>The grant from STEP to partly cover logs for seating in education area.</p> <p>A working bee will be scheduled for around March/April for the spreading of the mulch.</p> <p>Lease of field to soccer club: work in progress. Further discussions to take place between interested parties.</p>	
12.	<b>Sustainability Team</b> Julie Thiele	<p>2007 highlights: rainwater tanks installed &amp; working, security features to be completed. Both toilet blocks being flushed by rainwater.</p> <p>Revisit the idea of approaching Syd Uni faculty of architecture/sustainability for re-design of new toilet block in infants area.</p> <p>Grants: different grants being applied for.</p> <p>Meeting to be held two weeks from tonight (Wednesday March 27) as advertised in newsletter.</p> <p>World Environment Day: Years 5 &amp; 6 to be planned &amp; guest speakers booked.</p> <p>STEP grant \$750 per year to be used for garbage bin issue.</p> <p>Solar panels: to be looked at during the course of the year.</p>	Tim Copping to contact Syd Uni.
13.	<b>Uniform Shop</b> Audrey Fan	<p>Busy start to the term. Made approx \$2500 per day. Thanks to uniform shop volunteers. A few more volunteers are required.</p> <p>The price list been updated with new fabric black shorts &amp; black tracksuit pants being added.</p> <p>It is hoped that the uniform shop will be able to make a voluntary contribution to P&amp;C again this year following the donation of</p>	Audrey & Jason to investigate cost of providing EFTPOS service.

		\$12000 last year. The introduction of EFTPOS to be looked at. Possible investigation of the payment systems used by other schools.	
14.	New Business/General	<ul style="list-style-type: none"> <li>• Shade cloth on basketball court. Issue of shade for play areas needs to be addressed. Perhaps look into weatherproof fixed covering to replace weather-damaged shade cloth.</li> <li>• Playground equipment: in accordance with current standards the old playground equipment along side the covered walkway is non-compliant with safety standards and has to be removed.</li> <li>• Term Fees: Option of paying fees annually, rather than by term/semester, encompassing the known fees for the year.</li> <li>• Fundraising: Jo De to run more child-friendly type of entertainment book. Perhaps do both Entertainment Book and the new Saving Sense book.</li> <li>• Plan for fundraising for the year: discuss at Class Parents meeting.</li> <li>• Separate staff car park from year three/floor block. For safety reasons. Eg: provide defined pathway to library.</li> <li>• Reinforce the <i>no-entry-for-cars</i> rule in the school grounds. Also reinforce rule that <i>parents must wait for children under the COLA</i>. Reinforce to students AND parents that they should not walk through the teachers car park.</li> <li>• Perhaps move staff car park to basketball court or elsewhere and convert the car park into playground area.</li> <li>• Focus on funding classroom resources.</li> <li>• Playground equipment: Katie Herbert to enquire at Rebel Sport for rewards points to be used for school equipment.</li> <li>• Contact email list for parents to receive newsletter – newsletter to be accessible via web site with use of password. Add email address section with term fee invoice.</li> <li>• Think about five year plan for school – eg: where the playgrounds and shade areas will be in the coming years, moving the staffrooms, etc.</li> <li>• Establish a planning committee for the school's long term changes. Suggest initially that ideas be brought to the upcoming sustainability committee meeting.</li> </ul>	<p>Archie to provide further information regarding options for new shade structure at next meeting.</p> <p>Note to go in newsletter for volunteers to run major fundraisers such as Trivia Night.</p> <p>Katie Herbert to enquire re Rebel Sport rewards points</p> <p>AK &amp; RM to send note re email addresses from parents.</p>
	General Business	Nil	
	Next Meeting	Wednesday March 19 <sup>th</sup>	
	Meeting Closed	10:10pm	