

TURRAMURRA PUBLIC SCHOOL

P & C Association

Minutes of Meeting

19 August 2008

AGENDA ITEM		COMMENT	ACTION
1.	Meeting Opened	7:32pm	
	Attendance	Anne Kenyon, Ros McCallan, Karen Ayling, Lin Groundwater, Jason Smylie, Mandy Sibbald, Kim White, Archie Johnston, David Tarbotton.	
2.	Apologies	Audrey Fan, Penny Sturgis, Toni Vandyke, Craig Rich, Sharon Casey	
3.	Acceptance of Minutes from Previous Meeting	Propose to accept: Kim White Seconded: Mandy Sibbald	
3a.	Business Arising from the Previous Meeting	<ul style="list-style-type: none"> Students' artwork for progress committee achievements has been mentioned to teachers. Ros to ask about recorder groups for Year 2 classes. Note about recycling the newsletter now in newsletter. Department to pay for laybacks to aid pram/wheelchair access. 	
4.	Incoming Correspondence	Email from Katie Herbert saying a big 'thank you' for her gift voucher in appreciation of her work on the classroom renovation project.	
4a.	Outgoing Correspondence	Nil	AK to invite local dignitaries to school fete.
5.	REPORTS: President Anne Kenyon	<p>It's a very exciting time at TPS - with so much happening.</p> <p>At beginning of Term 3, on behalf of P&C, I presented a clock to our teachers for their new home here in the staffroom and I've been assured it is well used.</p> <p>Our quarterly Class Parents meeting was well attended and the feedback was encouraging. It's such an important forum for parents to learn more about the school, and it provides another opportunity to exchange ideas and information.</p> <p>Last week we had a very productive Strategic Planning Meeting - the results of which Archie Johnston will be giving shortly - suffice to say it's exciting stuff and our children could benefit enormously from the outcomes.</p> <p>I've watched with great pride the TPS Bands competing in NSW Band competition AND the recording of the school band CD at Hornsby RSL. Our children have achieved such a high standard with their music - it's a credit to them, to Tim Rowland and to the hard working Band parents who organize these events like clockwork.</p> <p>Earlier this month I had the pleasure of speaking to our future parents at the TPS Kindergarten Information Night. I was asked to speak about P&C and all the wonderful groups that come under its umbrella.</p>	

		<p>I finished my speech encouraging parents to not just watch their children embark on one of the most important journeys of their life – i.e. their school education... but to jump on board and travel on the ride alongside their children. It is an amazing adventure... with its ups and downs... and most importantly it's a lot of fun too.</p> <p>And so tonight may I remind you that there are a number of events coming up that require your help – the Father's Day Breakfast, Local Election Day and the School Fair. So please remember how much you and your children can benefit from your participation and put your hand up to help.</p>	
<p>6.</p>	<p>Principal Ros McCallan</p>	<p>TAFE starting work tomorrow on more covered playground seating. Parent tutor program is running very well. This program has been well supported by DET; Mrs Linda Gerard has been a wonderful asset.</p> <p>Stand Strong Program is going very well. This 'anti-bullying' program is being run by Vanessa Murphy, DET district behaviour teacher. Students in Year 5 are involved in this program.</p> <p>We have a water issue with the hall and the problem is being investigated. Please take care walking around the hall. Access stairs will be roped off when work commences. When work is underway it is recommended that people walk around past the new staffroom from one end of the school to another, as opposed to past the hall stairs.</p> <p>New staffroom is proving highly successful as a great venue for staff, communication area, meeting room and a facility for students (cooking lessons on Fridays). All students know where the room is and there are great benefits with the staffroom being so close to the students play.</p> <p>Teachers are currently involved in developing the teaching unit of our interactive whiteboard project and keenly awaiting the installation of our first whiteboard. This is involving several meetings with our Community of Schools Network (Turramurra High School, West Pymble PS and Gordon West PS).</p> <p>Encourage support for our school walkathon – money raised is going towards computer re-cabling. The school has a very old system and is in need of a total upgrade. We are experiencing difficulties with internet access, especially in the K-2 blocks. The school is in the process of obtaining quotes for this huge task. So please assist with sponsors, encourage friends, work colleagues and family to sponsor. There will be prizes for students to encourage their efforts and participation.</p>	

<p>7.</p>	<p>Treasurer Karen Ayling</p>	<p>Karen will be resigning as Treasurer at the end of this year and will ask Rose to advertise the position in an upcoming issue of the newsletter.</p> <p>Insurance is due for renewal. Current cash cover inadequate at only \$1,000 – needs to be reviewed. Propose to increase cover to \$2,000. Proposed by Karen Ayling. Seconded by Jason Smylie.</p> <p>Previous P&C property cover was \$60,000. Needs to be reviewed to have adequate cover for uniform shop contents, etc. Propose to increase property cover to \$70,000 (dependent upon figures provided by canteen). Proposed by Karen Ayling. Seconded by Jason Smylie.</p> <p>All future purchases for the school to be voted on by committee prior to purchase. Proposed by Karen Ayling. Seconded by Jason Smylie.</p> <p>See report attached.</p>	<p>Lin to provide updated asset register for the canteen.</p> <p>Karen & Lin to check on coverage for accidental loss of canteen food.</p> <p>Karen to organise extra insurance coverage for weekend of fair. Mandy to liaise. Details to be confirmed closer to date.</p>
<p>8.</p>	<p>Band Mandy Sibbald</p>	<p>UNSW comp – all bands did very well. Jazz bands were awarded gold. Performance Band - silver. Senior Band - silver. Junior Band - gold.</p> <p>Recording completed at Hornsby RSL and a further recording session at school. The kids were great and thanks go to Geoff Swan who is putting it all together.</p> <p>Country band tour – change of dates. The tour will now take place from Monday 24th to Wednesday 26th November.</p> <p>Band meeting this Thursday night (21/8) – points of discussion include possible changes to band structure and country band tour participants. All are welcome to attend.</p>	
<p>9.</p>	<p>Canteen Lin Groundwater</p>	<p>It's always a busy time in the Canteen during the Winter months with all the extra hot food and this year is no different.</p> <p>Second term was especially busy with the Athletics Carnival. There is a lot of behind the scenes organizing before the big day. We also had Meal Deals and Morning Teas to keep us on our toes.</p> <p>This term is looking just as busy. We have already had our first morning tea – the Olympic Cup Cake Morning Tea – inspired of course by the Olympics. Our Olympic Meal Deals have been a fabulous success. Last Thursday there were 79 Hamburgers and Chicken Burgers that left our Canteen at lunchtime. A huge effort has been put in by Jenny and her wonderful volunteers. We have another yummy Winter Meal Deal due in a couple of weeks and another Morning Tea of Pretzels which were very popular last year.</p> <p>Our warming soups are proving very popular not only with the children but the teachers also. The other item that is popular are the toasted sandwiches.</p> <p>We will, of course, be having our usual Sausage Sizzle for the end of term.</p>	<p>Bring urn to next year's athletics carnival.</p>

10.	Grounds Craig Rich	Craig has had three meetings to date with different people from Kissing Point Sports Club. Still no response from them regarding the future use of the school oval.	Anne to speak to KPSC president & instigate a meeting to further progress the matter.
11.	School Fair Mandy Sibbald	Tombola jar mufti day – Thursday September 18 th . Chocolate wheel hired. Proposal to approve necessary financial outlays prior to school fair. Proposed by Mandy Sibbald. Seconded by Kim White.	Mandy to supply Rose with list of duties responsible class years for newsletter.
12.	Strategic Planning Group Archie Johnston	<ul style="list-style-type: none"> • After thorough investigation, the suggested project of moving the top car park has been removed from the list due to cost. • So to improve safety in top car park, markings have been made and fencing will be installed to follow the markings. • The brick clad gas meter near front driveway gates may be moved as inhibits view of children for cars leaving the school grounds or alternative would be remove brick cladding and replace with wire fence. • Upgrade of toilets – TPS to fund upgrade. • Bubblers – TPS to install switches so water can be turned off on weekends. • Fix play equipment and installed on low-lying area (near Dawson exit) at primary end. The old equip needs to be removed first. Quotes to be obtained for new equipment. This will be number one project for this year. • Improving wheelchair/pram access through school by building path through garden next to library with help from TAFE (due in February 2009). • K-2 Playground – new plans being drawn – TAFE to assist. • Smartboards – one purchased and a further two to be purchased in 09. Another to be purchased by P&C for 09. • Suggested revenue-generating multi-purpose court area for flat area near infants end of Dawson St exit. Little site costs required. Cricket nets also to be upgraded. • Rubbish bins being trialled – look to do this project in 09. <p>Summary to go in newsletter to push for fund raising for various projects.</p> <p>Quotes for new play equipment to be decided on and then advertised for community to see at the fete. Children to have input in choice of equipment via SRC.</p> <p>Move to spend up to \$20,000 based on quotes for new play equipment to be installed as soon as possible after school fair subject to funds incoming from fete: Proposed by Mandy Sibbald. Seconded by Anne Kenyon.</p> <p>Propose to allocate between \$6K and \$12K for TAFE installed tables and benches in K-2 area: Proposed by Lin Groundwater Seconded by Jason Smylie.</p> <p>See attached spreadsheet for status of projects and further details.</p>	

13.	Sustainability Team	<p>No report available.</p> <p>It was asked if the team should only reconvene when specific projects arise.</p>	<p>Anne to contact Sustainability Team to check on team continuance.</p>
14.	Uniform Shop	<p>New back packs have been ordered in small and medium sizes and will have the school crest printed on front. Approved by the Chiropractic Association of Australia. The bags will be available around mid October at a cost of \$55 each.</p> <p>Polar fleeces have been a huge success – 125 originally ordered – only 16 left! All sizes have been re-ordered and are due in around 4 weeks.</p> <p>Teacher’s polar fleeces in black have been ordered.</p> <p>Reports of named fleeces not being returned to owner or lost property.</p> <p>Hair accessories – may be ordered for later in the year.</p> <p>Three month trial of EFTPOS has been successful – to be continued.</p> <p>Refurbishment of uniform shop – Uniform Shop to fund own refurbishment and relocate to old canteen (under current 5F classroom).</p>	<p>Ros to address students about returning named items to students.</p> <p>Jason to speak to Katie Herbert for suggestions for builders.</p>
15.	New Business/General	<p>Suggestion that school website be constantly updated.</p> <p>Year 6 2009 rugby jumpers to be ordered early for next year. These will replace the current Year 6 sloppy joes.</p> <p>Local council elections on Saturday September 13. School will be a polling station. Cake stall, BBQ & drinks to be sold as a fundraiser for TPS. It was suggested that Year 1 class parents could co-ordinate. Cap, cake & can day for Friday September 12 to provide items for sale at election.</p>	<p>Ros to follow up updating of website.</p> <p>Anne to approach Yr 1 parents to co-ordinate cake stall roster.</p>
	General Business	-	
	Next Meeting	Thursday October 23.	
	Meeting Closed	9:25pm	

TPS- P&C Strategic Planning Group 19 August 2008

14 Aug 08	Projects - for further investigation	Project Time-frame	Scope	Approx Cost (\$)	Funding source	Project Team needed	Project Leader	Project Team	COMMENTS	Recommendations
2	Fix Play Equipment - all areas	Short Term	Implement, to subject quotes and if funds available.	\$20k	P&C	No	Peter/Ros		14/8 Approach SES to remove old equipment. If not need \$1k to remove old play equipment. Ask fathers? Hire skip? Ask Craig. Andrew Casey to help? Quotes from Moduplay and Playground doctor. Approx \$20k	Allocate \$20k for equipment. Spend in Nov 08
5a	Improve access throughout school- install path by library & lip on entrance to covered walkway	Short Term		\$10k	P&C	Maybe	Craig	Ros	14/8 Lip in path to be paid by DET. When? Path by library - working bee - when? TAFE can help but not until Feb 09. We might pay for concrete. Approx \$5k	
5b	Improve access throughout school for prams - install ramp in infants	Long Term	Design needed. + quotes	\$100k+	School & P&C	Yes	Ros	Peter/Craig	14/8 Needs professional consultation, design drawn up etc. Link to #3. Craig to include. Approx \$5k	
3	Level K-2 Playground - Tied with 5b (see above)	Long Term	Design needed. + quotes		School & P&C	Yes	Ros	Peter/Craig	14/8 After winds damage. Drawing and concept plans being developed. New benches and modification of trees and bushes suggested. Tables/benches \$12k.	Allocate \$6k in 08 and \$6k in 09.
10	Smartboards in Classrooms	Ongoing 2009-2012	Agreed to implement over 4 years	\$5k	P&C & School	No	Ros/ Tim Rowland		17/6 Staff supportive. School to buy two in 09 and one coming in Sept 08. P&C to buy one for 09. \$5k	
6	Review Multi purpose sports court option	Medium Term	Study done + quotes	\$60k	P&C + Dept. Sport & Rec.?	Yes	Ros	Anne	14/6 Quotes done. \$60k incl. Cricket nets. Could be funded by Dept. Sport & Rec.grant. Struct Eng is reviewing options. Recreational surfacing is giving quote current court for use as performance/assembly area.	Consider \$67k in 09
9	Fix Cricket nets	Medium	See above	See above	P&C	No	Ros	Anne	See above	
7	Improve Rubbish bin system & sust devel	2009	Feasibility Study needed.	\$15k	Dept & P&C	No	Craig		Experiment in progress. 14/8 ongoing.	
4	Fix Bubblers	Short Term		-	School	No	Ros		14/8 School to install switch so water can be turned off on w/ends & hols. Project off list.	
8	Upgrade Toilets	Short Term		\$1.5k	School	No	Anne/Peter		14/8 Toilets have been audited by plumber. Leaks fixed, rubbers changed. Project off list.	
1	Move Top Car Park	Long Term	Feasibility Study needed.	\$10k	School/P&C	Yes	Anne	Ros	14/8 Anne advised by Jeff Bird and Anton - too expensive but moving gas meters to improve safety. Fencing installed this year around car park - school to pay. More work but take off list.	